

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

June 2nd, 2009 MN Chapter Board of Governors Meeting

1. **PRESIDING OFFICER:** Chapter President: Jim Douglas
2. **CALL TO ORDER (Time & Place):** 7:07 AM, EDI Conference Room and Teleconference
3. **ATTENDEES:**
 - A. **Chapter Officers:** JSD, TRC, TOM, GER, VPG and BLS
 - B. **Chapter Committees:** Don Smith, Rick Hermans, Rob Warnke, Leighton Deer and Dan Chudecke
 - C. **Guest(s):** None
3. **SECRETARY'S REPORT: (Todd Courneya)**
 - A. May minutes: motion to approve – GER, 2nd – VPG: favor=6, against=0 and abstained=0.
4. **TREASURER'S REPORT: (Tim Manz)**
 - A. Special meeting on June 16th at 9:00 AM.
 - B. CRC – follow up on reimbursements
 - C. Google checkout raised their fees – any other options for next year to include automation of the process? Gary F. to investigate options.
5. **PRESIDENT'S REMARKS: (Jim Douglas)**
 - A. Jim to gather list of names of Department Heads of local Engineering firms to address local participation. Develop a list of bullet points for the benefits to be involved with MN ASHRAE.
 - B. Set boundaries/responsibilities of program, CTT and Seminar committee chairs – tabled until next meeting. Brian to put together a matrix by June 16th, 2009.
 - C. Jim to send out a list of open chair positions to BOG.
 - D. Twins stadium – August 5th tour set for Department Heads (40 maximum people).
 - E. Tom McNamara is in charge of the audit committee.
6. **PRESIDENT-ELECT COMMENTS: (Scott Rollings)**
 - A. None
7. **PAST-PRESIDENT COMMENTS: (Brian Shablow)**
 - A. This is my last meeting!!!!!!!
 - B. Thanks Brian for the 8-years of service, dedication and leadership.
8. **COMMITTEE REPORTS:**
 - A. **Communications Report: (Jared Mohr/Craig Johnson)**
 - a. None
 - B. **CRC Action Committee: (Scott Rollings)**
 - a. None
 - C. **CTT Committee Report: (Todd Gray/Randy Schock)**
 - a. None
 - D. **Education Seminar Committee: (Eric Johansen)**
 - a. None
 - E. **Electronic Communication Committee: (Mark Muhlstein)**
 - a. Roster/Product directory has the ability to be posted online if in PDF format.
 - b. Society database access is a one-way street.
 - c. Check with AI on future work load.
 - d. Oram Miller working on SBC committee template.

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

F. Exchanger Editor: (OPEN)

- a. Scott to give vision on what this will morph into.

G. Golf Committee: (Don Smith/Mike Comstock)

- a. Registration is up, new games and great prizes!!!
- b. Financially on track.

H. Historian: (Brian Shablow)

- a. None

I. Honors and Awards: (Brian Shablow)

- a. None

J. House Committee Report: (Mike Thornton)

- a. 2009/2010 – Board agreed to venues.
- b. Board approved to pay \$100 for 1/3 the cost of wireless microphone for St. Marion's Church. St. Maron's retains the ownership.

K. Membership: (Rick Hermans)

- a. Reviewed POE points – 3,300. Most of the points came from 2nd year renewals.

L. Northern Lights Section: (Ben Eisenschnk)

- a. None

M. Product Directory: (Kelly Hauenstein/Spencer Ingaldson)

- a. Spencer was none committal

N. Program Committee: (Rob Warnke)

- a. July 29th set for BOMA, August 5th Leadership meeting at the Twins stadium and August 11th social boat tour on the Mississippi.
- b. Look into memorandum of understanding with joint ventures (BOMA, ASPE and AEE)

O. Publicity: (Gary Fischbach)

- a. None

P. Reception: (Brian Shablow)

- a. None

Q. Refrigeration Seminar: (Vin Gupta/Bruce Kamperschroer)

- a. Thanks to publicity for article in Insights.

R. Research Promotion Committee Report: (Duane Rothstein)

- a. None

S. Rochester Section: (OPEN)

- a. None

T. Roster: (Gary Grenzer)

- a. None

U. Scholarship: (George Rothenberger)

- a. None

V. Student Activities: (Steve Schreurs)

- a. None

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

W. Sustainable Design: (Betti Iwanski/Tim May)

- a. Jim attended meeting.
- b. This was Betti's last meeting. Many, many thanks for her hard work and very successful tenor.
- c. Task group set up to understand Chair duties. Looking for new Chair.
- d. Product directory will evolve to reflect the new ASHRAE 189 standard.

X. Webmaster: (Allen Tillmann)

- a. None

Y. Young Engineers: (Ross Nelson/Dan Cebelinski)

- a. None

9. OLD BUSINESS:

- A. None

10. NEW BUSINESS:

- A. None

11. ADJOURNMENT: 9:36 AM: motion to approve – GER, 2nd – VPG: favor=5, against=0 and sustained= 0.

12. NEXT MEETING: Scott Rollings to establish.