

**MINNESOTA CHAPTER  
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING  
AND AIR-CONDITIONING ENGINEERS, INC.**  
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

**April 7<sup>th</sup>, 2009 MN Chapter Board of Governors Meeting**

- 1. PRESIDING OFFICER:** Chapter President: Jim Douglas
- 2. CALL TO ORDER (Time & Place):** 7:00 AM, EDI Conference Room and Teleconference
- 3. ATTENDEES:**
  - A. Chapter Officers:** JSD, SHR, TRC, GJF, GER, VPG and BLS
  - B. Chapter Committees:** Rob Warnke, Mike Thorton and Eric Johanson
  - C. Guest(s):** None
- 3. SECRETARY'S REPORT: (Todd Courneya)**
  - A.** March meeting minutes: motion to approve – BLS, 2<sup>nd</sup> – VPG: favor=6, against=0 and abstained=0.
- 4. TREASURER'S REPORT: (Tim Manz)**
  - A.** None
- 5. PRESIDENT'S REMARKS: (Jim Douglas)**
  - A.** Gary F. outlined boundaries/responsibilities of program, CTT, seminar committee chairs.
  - B.** Reviewed committee chair commitments for 2009/10.
  - C.** How do we get more people involved? More committee chairs and/or active support to reduce work burden? How do we get more consulting engineers involved – PowerPoint presentation to firms? Scott met with some consulting engineering principals to discuss MN ASHRAE involvement/issues. Scott would like to get rid of co-chairs and call them vice-chair.
- 6. PRESIDENT-ELECT COMMENTS: (Scott Rollings)**
  - A.** None
- 7. PAST-PRESIDENT COMMENTS: (Brian Shablow)**
  - A.** None
- 8. COMMITTEE REPORTS:**
  - A. Communications Report: (Jared Mohr/Craig Johnson)**
    - a.** None
  - B. CRC Action Committee: (Scott Rollings)**
    - a.** Sent out report request to committees.
    - b.** Gary F. to organize registration.
  - C. CTT Committee Report: (Todd Gray/Randy Schock)**
    - a.** None
  - D. Education Seminar Committee: (Eric Johansen)**
    - a.** All speakers lined up, speaker information & sign-up on website.
    - b.** Reviewed potential financials.
  - E. Electronic Communication Committee: (Mark Muhlstein)**
    - a.** None
  - F. Exchanger Editor: (OPEN)**
    - a.** None
  - G. Golf Committee: (Don Smith/Mike Comstock)**
    - a.** None
  - H. Historian: (Brian Shablow)**
    - a.** None

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- I. Honors and Awards: (Brian Shablow)**
  - a. None
- J. House Committee Report: (Mike Thornton)**
  - a. Reviewed comparison between Doubletree, St. Maron's and Four Seasons.
- K. Membership: (Rick Hermans)**
  - a. None
- L. Northern Lights Section: (Ben Eisenschnk)**
  - a. None
- M. Product Directory: (Kelly Hauenstein/Spencer Ingaldson)**
  - a. None
- N. Program Committee: (Rob Warnke)**
  - a. Reviewed preliminary 2009/2010 program schedule.
  - b. Three seminars: October, February & April.
  - c. Gathering information from Rochester & Northern Lights program.
- O. Publicity: (Gary Fischbach)**
  - a. None
- P. Reception: (Brian Shablow)**
  - a. None
- Q. Refrigeration Seminar: (Vin Gupta/Bruce Kamperschroer)**
  - a. None
- R. Research Promotion Committee Report: (Duane Rothstein)**
  - a. None
- S. Rochester Section: (OPEN)**
  - a. None
- T. Roster: (Gary Grenzer)**
  - a. None
- U. Scholarship: (Curt Ratajczak)**
  - a. None
- V. Student Activities: (George Rothenberger/Steve Schreurs)**
  - a. None
- W. Sustainable Design: (Betti Iwanski/Tim May)**
  - a. April tour & May event.
- X. Webmaster: (Allen Tillmann)**
  - a. None
- Y. Young Engineers: (Ross Nelson/Dan Cebelinski)**
  - a. None
- 9. OLD BUSINESS:**
  - A. None

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**10. NEW BUSINESS:**

A. None

**11. ADJOURNMENT:** 9:31 AM: motion to approve – GER, 2<sup>nd</sup> – GJF: favor=7, against=0 and sustained= 0.

**12. NEXT MEETING:** May 5<sup>th</sup>, 2009 @ EDI Conference Room and Teleconference