

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

March 3rd, 2009 MN Chapter Board of Governors Meeting

1. **PRESIDING OFFICER:** Chapter President: Jim Douglas
2. **CALL TO ORDER (Time & Place):** 7:05 AM, EDI Conference Room and Teleconference
3. **ATTENDEES:**
 - A. **Chapter Officers:** JSD, TRC, GER, VPG and BLS
 - B. **Chapter Committees:** Rob Warnke
 - C. **Guest(s):** None
3. **SECRETARY'S REPORT: (Todd Courneya)**
 - A. February meeting minutes: motion to approve – JSD, 2nd – VPG: favor=4, against=0 and sustained=0.
4. **TREASURER'S REPORT: (Tim Manz)**
 - A. None
5. **PRESIDENT'S REMARKS: (Jim Douglas)**
 - A. NCEES letter, George R. to be the Board liaison
 - B. BOG to check with their committee chairs to gather early commitments for 2009/10 (evaluate recruiting efforts for 2009/10)
 - C. Society and Chapter policy on commercialism in presenting. As a reminder to the presenters, email policy before they complete the presentation. Seminar Chair is responsible for the seminar presenters and the Program Chair is responsible for the monthly meetings.
 - D. The Board members should split up the responsibility to connect with other associations: AIA, USGBC, ASPE, SMARCA, BOMA, RSCS, etc...
6. **PRESIDENT-ELECT COMMENTS: (Scott Rollings)**
 - A. None
7. **PAST-PRESIDENT COMMENTS: (Brian Shablow)**
 - A. Extension filed for taxes. Taxes to be completed ASAP.
 - B. Filled three open positions on the Board for the election ballot.
 - C. Monthly meetings should have minutes by the Secretary. Jim to forward Todd his notes from the previous meetings.
 - D. Section dues. Brian to discuss with Tim. Rob to get program information from Sections.
 - E. Jim to write letter to past presidents to attend May meeting.
 - F. Rick H or Bob L. to present the new Board during May meeting.
 - G. BOMA: Gary F. to seek reciprocity for meetings.
 - H. Vin – logo for MN Chapter. Motion to approve \$100 contest for new logo - BLS, 2nd – VPG: favor=4, against=0 and sustained=0.
 - I. Audit Committee, Jim to contact potential chairs.
8. **COMMITTEE REPORTS:**
 - A. **Communications Report: (Jared Mohr/Craig Johnson)**
 - a. Todd C. to ask Craig J. to send out official ballot in the next email blast this week.
 - B. **CRC Action Committee: (Scott Rollings)**
 - a. None
 - C. **CTT Committee Report: (Todd Gray/Randy Schock)**
 - a. Meeting was on 2/27/2009.
 - D. **Education Seminar Committee: (Eric Johansen)**
 - a. Speakers lined up, cost established and projecting 60 to 80 attendees.
 - E. **Electronic Communication Committee: (Mark Muhlstein)**
 - a. Tentative month for proposal of website changes set for August 2009. ECC will communicate with the President to get on the

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agenda for the monthly meeting.

F. Exchanger Editor: (OPEN)

- a. Jim D. to contact Brett Stueland from Ryan Company to see if interested in position. Scott R. to follow up if this moves into next year.

G. Golf Committee: (Don Smith/Mike Comstock)

- a. None

H. Historian: (Brian Shablow)

- a. Brian S. to get template for The Weidt Group.

I. Honors and Awards: (Brian Shablow)

- a. Five certificate recipients to be recognize at May meeting.

J. House Committee Report: (Mike Thornton)

- a. None

K. Membership: (Paul Quirin/Rick Hermans)

- a. None.

L. Northern Lights Section: (Ben Eisenschnk)

- a. None

M. Product Directory: (Kelly Hauenstein/Spencer Ingaldson)

- a. Todd C. to follow up with status of the product directory.

N. Program Committee: (Rob Warnke)

- a. None

O. Publicity: (Gary Fischbach)

- a. None.

P. Reception: (Brian Shablow)

- a. None

Q. Refrigeration Seminar: (Vin Gupta/Bruce Kamperschroer)

- a. New co-Chair is needed. Potential candidate from Leo A. Daly.
- b. Seminar information to be posted on the Chapter's website.

R. Research Promotion Committee Report: (Duane Rothstein)

- a. None

S. Rochester Section: (OPEN)

- b. None

T. Roster: (Gary Grenzer)

- a. None

U. Scholarship: (Curt Ratajczak)

- a. None

V. Student Activities: (George Rothenberger/Steve Schreurs)

- a. Pictures sent to Insight!!!

W. Sustainable Design: (Betti Iwanski/Tim May)

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a. None

X. Webmaster: (Allen Tillmann)

a. None

Y. Young Engineers: (Ross Nelson/Dan Cebelinski)

a. None

9. OLD BUSINESS:

A. None

10. NEW BUSINESS:

A. None

11. ADJOURNMENT: 9:07AM: motion to approve – JSD, 2nd – BLS: favor=4, against=0 and sustained=0.

12. NEXT MEETING: April 7th, 2009 @ EDI Conference Room and Teleconference