

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

January 6th, 2009 MN Chapter Board of Governors Meeting

1. **PRESIDING OFFICER:** Chapter President: Jim Douglas
2. **CALL TO ORDER (Time & Place):** 7:00 AM, EDI Conference Room and Teleconference
3. **ATTENDEES:**
 - A. **Chapter Officers:** JSD, SHR, TRC, TOM, GJF, GER and VPG
 - B. **Chapter Committees:** Betti Iwanski, Rob Warnke, Rick Hermans and Mark Muhlstein
 - C. **Guest(s):** Oram Miller
3. **SECRETARY'S REPORT: (Todd Courneya)**
 - A. December meeting minutes: motion to approve – SHR, 2nd – GER: favor=6, against=0 and sustained=0.
4. **TREASURER'S REPORT: (Tim Manz)**
 - A. December financial report: motion to approve – GER, 2nd – GJF: favor=7, against=0 and sustained=0.
 - B. Contact LPL by 1/15 to review current investment given the current market conditions.
5. **PRESIDENT'S REMARKS: (Jim Douglas)**
 - A. MN ASHRAE will follow Society's position not to support NCEES requirement to add an additional 30 hours of course work to obtain a PE license: motion to approve – SHR, 2nd – GER: favor=7, against=0 and sustained=0.
 - B. Jim to contact Rick Hermans for more information on Society's letter on NCEES. Send Chapter's letter to NCEES.
6. **PRESIDENT-ELECT COMMENTS: (Scott Rollings)**
 - A. Tim Manz – can we get quicker results from meetings/seminars (1-week from the event)?
 - B. POAE – updated for operations & CTT
 - C. Distinguished awards – Vin to check with John Rieke
 - D. Membership – Paul Q. & Rick H., no response to date. Rick H. to review with Paul Q.
7. **PAST-PRESIDENT COMMENTS: (Brian Shablow)**
 - A. None
8. **COMMITTEE REPORTS:**
 - A. **Communications Report: (Jared Mohr)**
 - a. None
 - B. **CRC Action Committee: (Scott Rollings)**
 - a. None
 - C. **CTT Committee Report: (Todd Gray/Randy Schock)**
 - a. None
 - D. **Education Seminar Committee: (Eric Johansen)**
 - a. None
 - E. **Electronic Communication Committee: (Mark Muhlstein)**
 - a. Website: SBC is offering change for ease of use, committee exposure and potential template for other committees' to use. ECC will review and send BOG a proposal for the changes along with a URL showing example of the change.
 - b. Investigate if Society has guidelines on chapter websites (advertising, revenue generation, content, posting, etc..)
 - c. ECC monitors/approves presentations posted on the website. Presentation format is Acrobat PDF. ECC will delete previous year presentations: motion to approve – GER, 2nd – SHR: favor=6, against=0 and sustained=0.
 - d. Monthly Exchanger announcement process: Seminar Chair (seminars) & Program Committee (monthly meetings) to send the preliminary (for approval) announcement for the seminar/monthly meeting 2 months ahead by the Friday following the BOG meeting. BOG, ECC and Program Committee to approve within 48 hours. ECC to send approved announcement to Webmaster (to be posted on the website) and Communications Committee (included in the email to the chapter).

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F. Exchanger Editor: (OPEN)

- a. None

G. Golf Committee: (Don Smith/Mike Comstock)

- a. None

H. Historian: (Brian Shablow)

- a. None

I. Honors and Awards: (Brian Shablow)

- a. None

J. House Committee Report: (Mike Thornton)

- a. None

K. Membership: (Paul Quirin/Rick Hermans)

- a. None

L. Northern Lights Section: (Ben Eisenschnk)

- a. None

M. Product Directory: (Kelly Hauenstein)

- a. None

N. Program Committee: (Rob Warnke)

- a. March 10th: code recap to discuss new 90.1 changes. Some funding available from the State to pay for a speaker. Lunch meeting plus 3-hour presentation. Charge approximately \$50 to cover costs.

O. Publicity: (Gary Fischbach)

- a. None

P. Reception: (Brian Shablow)

- a. None

Q. Refrigeration Seminar: (Vin Gupta/Bruce Kamperschroer)

- a. Ready to go, ASHRAE President speaking at the seminar and reviewed program.

R. Research Promotion Committee Report: (Duane Rothstein)

- a. None

S. Rochester Section: (OPEN)

- a. None

T. Roster: (Gary Grenzer)

- a. None

U. Scholarship: (Curt Ratajczak)

- a. None

V. Student Activities: (George Rothenberger/Steve Schreurs)

- a. None

W. Sustainable Design: (Betti Iwanski/Tim May)

- a. Projected revenue from seminar is \$3,500.

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X. Webmaster: (Allen Tillmann)

- a. None

Y. Young Engineers: (Ross Nelson/Dan Cebelinski)

- a. None

9. OLD BUSINESS:

- A. None

10. NEW BUSINESS:

A. Rick H. comments:

- a. Less committee discussions, more decision making in BOG meeting
- b. Plan coming year meetings/seminars in November including flyers, speakers, etc..

11. ADJOURNMENT: 9:22 AM: motion to approve – SHR, 2nd – TOM: favor=6, against=0 and sustained=0.

12. NEXT MEETING: February 3rd, 2009 @ EDI Conference Room and Teleconference