

**MINNESOTA CHAPTER  
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING  
AND AIR-CONDITIONING ENGINEERS, INC.**  
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

**December 2<sup>nd</sup>, 2008 MN Chapter Board of Governors Meeting**

- 1. PRESIDING OFFICER:** Chapter President: Jim Douglas
- 2. CALL TO ORDER (Time & Place):** 7:04 AM, EDI Conference Room and Teleconference  
**ATTENDEES:**
  - A. Chapter Officers:** JSD, SHR, TRC, TOM, GJF, VPG and BLS
  - B. Chapter Committees:** Todd Gray, Leighton Deer and Betti Iwanski
  - C. Guests:** None
- 3. SECRETARY'S REPORT: (Todd Courneya)**
  - A.** November meeting minutes: motion to approve with notes – JSD, 2<sup>nd</sup> – SHR: favor=7, against=0 and sustained=0.
- 4. TREASURER'S REPORT: (Tim Manz)**
  - A.** November financial report: motion to approve – BLS, 2<sup>nd</sup> – GJF: favor=7, against=0 and sustained=0.
  - B.** Contact LPL by 12/15 to review current investment given the current market conditions.
- 5. PRESIDENT'S REMARKS: (Jim Douglas)**
  - A.** Attended ECC meeting on 11/24.
  - B.** Society President Bill Harrison was contacted and invited to speak at meeting/seminar.
  - C.** David Williams received honorable mention from Society for CTTC Award.
  - D.** Received AHR Expo passes from Society.
  - E.** Awards handed out in January meeting.
  - F.** Jim/Todd Gray/Randy/Betti to have meeting to review December's seminar.
- 6. PRESIDENT-ELECT COMMENTS: (Scott Rollings)**
  - A.** None
- 7. PAST-PRESIDENT COMMENTS: (Brian Shablow)**
  - A.** None
- 8. COMMITTEE REPORTS:**
  - A. Communications Report: (Jared Mohr)**
    - a.** None
  - B. CRC Action Committee: (Scott Rollings)**
    - a.** None
  - C. CTT Committee Report: (Todd Gray/Randy Schock)**
    - a.** Meeting on 12/19 to review Oram's website suggestion(s).
  - D. Education Seminar Committee: (Eric Johansen)**
    - a.** Steam is the theme.
  - E. Electronic Communication Committee: (Mark Muhlstein)**
    - a.** 11/24 meeting minutes to be forwarded to BOG. Next meeting 12/19 at Axel's in Roseville.
  - F. Exchanger Editor: (OPEN)**
    - a.** None
  - G. Golf Committee: (Don Smith/Mike Comstock)**
    - a.** None
  - H. Historian: (Brian Shablow)**
    - a.** Implementing an annual perk for the current President – recognition/information about the company the President works for.

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**I. Honors and Awards: (Brian Shablow)**

- a. CTT Committee will be ordering plaques for the Engineering firm & Owner for the 2008 CTTC winner.

**J. House Committee Report: (Mike Thornton)**

- a. None

**K. Membership: (Paul Quirin/Rick Hermans)**

- a. None

**L. Northern Lights Section: (Ben Eisenschnk)**

- a. None

**M. Product Directory: (Kelly Hauenstein)**

- a. None

**N. Program Committee: (Rob Warnke)**

- a. None

**O. Publicity: (Gary Fischbach)**

- a. None

**P. Reception: (Brian Shablow)**

- a. None

**Q. Refrigeration Seminar: (Vin Gupta/Bruce Kamperschroer)**

- a. (3) morning speakers and (1) lunch speaker.

**R. Research Promotion Committee Report: (Duane Rothstein)**

- a. None

**S. Rochester Section: (OPEN)**

- a. None

**T. Roster: (Gary Grenzer)**

- a. None

**U. Scholarship: (Curt Ratajczak)**

- a. None

**V. Student Activities: (George Rothenberger/Steve Schreurs)**

- a. \$250 per sponsor to support the students at monthly meetings/seminars and (5) students to attend winter meeting. A suggestion was made to have the students who attended the winter meeting to give a short presentation at a monthly meeting on their experience attending the winter meeting.

**W. Sustainable Design: (Betti Iwanski/Tim May)**

- a. Green Product Directory (Leighton Deer)
  - a. Establish criteria to help define “green” products – ASHRAE (and other) standards will be followed as a guideline/baseline.
  - b. Update the directory (about 1-1/2 years old).
  - c. Product directory will be online & piggyback print copy of the standard product directory.
- b. Reviewed December’s meeting.

**X. Webmaster: (Allen Tillmann)**

- a. None

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**Y. Young Engineers: (Ross Nelson/Dan Cebelinski)**

**b.** None

**9. OLD BUSINESS:**

**A.** None

**10. NEW BUSINESS:**

**A.** Scott Rollings suggested the Committee's should start planning for the upcoming CRC (who would/should/will be attending).

**11. ADJOURNMENT:** 9:19 AM: motion to approve – JSD, 2<sup>nd</sup> – GJF: favor=7, against=0 and sustained=0.

**12. NEXT MEETING: JANUARY 6<sup>th</sup>, 2008 @ EDI Conference Room and Teleconference**