

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**
C/O Midwest Mechanical Solutions, 5831 Cedar Lake Road Minneapolis, Minnesota 55416

October 7th, 2008 MN Chapter Board of Governors Meeting

- 1. PRESIDING OFFICER:** Chapter President: Jim Douglas
- 2. CALL TO ORDER (Time & Place):** 7:02 AM, EDI Conference Room and Teleconference
ATTENDEES:
 - A. Chapter Officers:** JSD, SHR, TRC, TOM, GJF, GER, VPG and BLS
 - B. Chapter Committees:** Todd Gray, Betti Iwanski, Rob Warnke and Randy Schock
 - C. Guests:** Oram Miller
- 3. SECRETARY'S REPORT: (Todd Courneya)**
 - A.** August Meeting Minutes: motion to approve – VPG, 2nd – SHR: favor=8, against=0 and sustained=0.
 - B.** September Meeting Minutes: motion to approve – JSD, 2nd – GJF: favor=8, against=0 and sustained=0.
 - C.** Updated organization chart should be sent out. Contact BOG member who has outstanding information.
- 4. TREASURER'S REPORT: (Tim Manz)**
 - A.** 2008/09 budget approved: motion to approve – SHR, 2nd – GJF: favor=8, against=0 and sustained=0.
- 5. PRESIDENT'S REMARKS: (Jim Douglas)**
 - A.** MBOs due. Some turned in, check with Committees.
 - B.** Update organization chart.
 - C.** Jim/Dan – sent Exchanger tasks to Committees.
- 6. PRESIDENT-ELECT COMMENTS: (Scott Rollings)**
 - A.** None
- 7. PAST-PRESIDENT COMMENTS: (Brian Shablow)**
 - A.** Shirt swap
 - B.** Account resolutions for Anchor Bank, Wells Fargo and LPL. Todd sent forms for processing.
- 8. COMMITTEE REPORTS:**
 - A. Communications Report: (Craig Johnson)**
 - a.** None
 - B. CRC Action Committee: (Scott Rollings)**
 - a.** None
 - C. CTT Committee Report: (Todd Gray/Randy Schock)**
 - a.** Plaque for David Williams & Building Owner for CTTC award. Hand out during November/December meeting.
 - b.** 5-minute presentation at Energy Expo soliciting CTTC projects for this coming year.
 - c.** Reviewed upcoming Energy Expo.
 - D. Education Seminar Committee: (Eric Johansen)**
 - a.** Starting to plan seminar.
 - b.** Distinguished speaker opportunity???
 - E. Electronic Communication Committee: (Mark Muhlstein)**
 - a.** None
 - F. Exchanger Editor: (Dan Chudecke)**
 - a.** None
 - G. Golf Committee: (Don Smith/Mike Comstock)**
 - a.** None
 - H. Historian: (Brian Shablow)**
 - a.** None

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- I. Honors and Awards: (Brian Shablow)**
 - a. None
- J. House Committee Report: (Mike Thornton)**
 - a. None
- K. Membership: (Paul Quirin/Rick Hermans)**
 - a. None
- L. Northern Lights Section: (Ben Eisenschnk)**
 - a. None
- M. Product Directory: (Kelly Hauenstein)**
 - a. None
- N. Program Committee: (Rob Warnke)**
 - a. Discussed 2008/09 plan.
 - b. March 10th topic???
- O. Publicity: (Gary Fischbach)**
 - a. None
- P. Reception: (Brian Shablow)**
 - a. None
- Q. Refrigeration Seminar: (Vin Gupta/Bruce Kamperschroer)**
 - a. None
- R. Research Promotion Committee Report: (Duane Rothstein)**
 - a. None
- S. Rochester Section: (Jared Mohr)**
 - a. None
- T. Roster: (Gary Grenzer)**
 - a. None
- U. Scholarship: (Curt Ratajczak)**
 - a. None
- V. Student Activities: (George Rothenberger/Steve Schreurs)**
 - a. None
- W. Sustainable Design: (Betti Iwanski/Tim May)**
 - a. Discussed updating website. BOG suggested providing a proposal on the changes for approval.
 - b. Discussed December meeting outline.
- X. Webmaster: (Allen Tillmann)**
 - a. None
- Y. Young Engineers: (Ross Nelson/Dan Cebelinski)**
 - b. None
- 9. OLD BUSINESS:**
 - A. None

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10. NEW BUSINESS:

A. None

11. ADJOURNMENT: 9:17 AM: motion to approve – JSD, 2nd – SHR: favor=8, against=0 and sustained=0.

12. NEXT MEETING: NOVEMBER 5TH, 2008 @ EDI Conference Room and Teleconference