

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**

670 West County Rd B
St. Paul, Minnesota 55113

BOARD OF GOVERNORS MEETING MINUTES

Chapter Name: Minnesota Chapter

Meeting Date: April 3, 2007

Attendance:

Members 11 Guests 0 Students 0

1. PRESIDING OFFICER: Chapter President – Curt Ratajczak
2. CALL TO ORDER (Time & Place): 7:00 am, KFI, St. Paul, MN

3. ATTENDEES:
Chapter Officers:

<input checked="" type="checkbox"/> President: Curt Ratajczak	<input checked="" type="checkbox"/> Board Member: Tim Manz
<input checked="" type="checkbox"/> President-Elect Brian Shablow	<input checked="" type="checkbox"/> Board Member: Scott Rollings
<input checked="" type="checkbox"/> Secretary: Bob Linder	<input checked="" type="checkbox"/> Board Member: Todd Courneya
<input checked="" type="checkbox"/> Treasurer: Jim Douglas	<input checked="" type="checkbox"/> Past President: Paul Quirin

Committee Chairs, Members and other Guests:

Rick Hermans, Gary Fischbach, Leighton Deer, Matt Branson (via phone)

4. SECRETARY'S REPORT: (Bob Linder)
 - A. Motion by Curt R. / Seconded by Jim D. – Approved as Noted. (7-0-0-1)
5. TREASURER'S REPORT: (Jim Douglas)
 - A. Treasurer's report was reviewed. Motion by Curt R. / Seconded by Jim D. – Approved as Noted. (8-0-0-0).
 - B. Jim to meet with Mark M. to discuss procedure to turnover meeting results and funds.
 - C. Audit committee met and the audit is complete. Dan McCarty to write up the final audit notes and submit to the BOG.
 - D. Bob L turned over the 2005-2006 Treasurer's books (2) to Jim D.
6. PRESIDENT'S REMARKS: (Curt Ratajczak)
 - A. Welcome to Brian.
7. PRESIDENT-ELECT'S REMARKS: (Brian Shablow)
 - A. Hello and thanks for the support.
8. COMMITTEE REPORTS:
 - A. Roster: (Gary Grenzer)

Gary provided 30 copies of the Roster for use at the CRC last week. Bob L. to bring to CRC and distribute.
 - B. Historian: (Gary Grenzer/Mason Myers)

No report.
 - C. Research Promotion: (Bruce Lindsay)

No report.
 - D. House: (Mark Muhlstein)

No report.
 - E. Web Master: (Al Tillman)

No report.
 - F. Programs: (Scott Rollings)

No report.
 - G. Exchanger: (Dan Chudecke)

No report.
 - H. P.A.C./Reception: (Paul Quirin)

No report.
 - I. Sustainable Design: (Betti Iwanski / Todd Courneya)

Leighton reported on the Green survey. Product links will not be used, but links to the reps will be included on the website. Steve S. to provide info on the Mankato charter for Gary to submit to Insights.
 - J. Publicity: (Gary Fischbach)

The chapter has a article in Insights.

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| K. Scholarship: (Paul Quirin) | No report. |
| L. Communications: (Craig Johnson) | No report. |
| M. Membership: (Glenda Cooper) | No report. |
| N. Education Seminar: (Matt Branson) | Speakers announced and reported. Details were reviewed. |
| O. Product Directory: (Kelly Hauenstein) | No report. |
| P. CRC Action (Paul Quirin and Brian Shablow) | See new business. |
| Q. Nominations: (Paul Quirin) | 2007-2008 Election Ballot has been submitted by the Nomination Board. |
| R. Northern Lights: (Jim Fristad) | No report. |
| S. Rochester: (Michael Drahos) | No report. |
| T. Golf: (Jim Burns) | No report. |
| U. Student Activities: (George Rothenberger / Steve Scheurs) | The U of M student chapter had a pizza meeting with Dan Chudecke presented. Mankato Student Branch charter meeting will be held April 19. Contact Steve S. for more information. Steve S requested that the chapter contribute to the charter meeting deli brunch. Money is left in the budget for it. Steve S. has names of students looking for summer internships. |
| V. Refrigeration: (Carol Marriott / Vin Gupta) | No report. |
| W. Sustainable Design Seminar: (Betti Iwanski) | No report. |
| X. CTTC: (Tim Manz) | Two TA awards were submitted to Region. |

9. **OLD BUSINESS:**

- A.** None.

10. **NEW BUSINESS:**

- A.** Bob Linder will be Region VI's DRC when John Day rolls off in July 2007.
- B.** ASHRAE HQ is being remodeled. Staff will be moving out in September to a temporary residence for the one year construction. Get requests to them soon as they will be busy during the move.
- C.** CRC planning took place.
1. Motion by Bob L. / Seconded by Curt R. to amend the 2006-2007 CRC CIQ to list Jim D. as the Delegate and Curt R. as the alternate – Approved as Noted. (8-0-0-0).
 2. Early registration payment for 11 people were sent in.
 3. CRC planning meeting in mid April will be scheduled to finalize CRC report. Tasks to be assigned by Jim D.
 4. Motions and nominations need to be identified.
 5. Betti I. to fill in for Tim at the CRC.

12. **ADJOURNMENT:** 9:10 am. Next Board Meeting: Tuesday, May 1 at 7:00 am at Karges-Faulconbridge, Inc.