

**MINNESOTA CHAPTER  
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING  
AND AIR-CONDITIONING ENGINEERS, INC.**

670 West County Rd B  
St. Paul, Minnesota 55113

**BOARD OF GOVERNORS MEETING MINUTES**

Chapter Name: Minnesota Chapter

Meeting Date: January 9, 2007

Attendance:

Members 7 Guests 0 Students 0

1. PRESIDING OFFICER: Chapter President – Curt Ratajczak
2. CALL TO ORDER (Time & Place): 1:45 pm, Double Tree Hotel, Minneapolis, MN

3. ATTENDEES:  
Chapter Officers:

<input checked="" type="checkbox"/> President: Curt Ratajczak	<input checked="" type="checkbox"/> Board Member: Tim Manz
<input type="checkbox"/> President-Elect Brian Shablow	<input checked="" type="checkbox"/> Board Member: Scott Rollings
<input checked="" type="checkbox"/> Secretary: Bob Linder	<input checked="" type="checkbox"/> Board Member: Todd Courneya
<input type="checkbox"/> Treasurer: Jim Douglas	<input checked="" type="checkbox"/> Past President: Paul Quirin

Committee Chairs, Members and other Guests:  
Rick Hermans

4. SECRETARY'S REPORT: (Bob Linder)  
A. Motion by Scott R. / Seconded by Todd C. – Approved as Noted.
5. TREASURER'S REPORT: (Curt Ratajczak for Jim Douglas)  
A. The treasurer's report was reviewed and discussed.  
B. Motion by Bob L. / Seconded by Scott R. – Approved as Noted.  
C. Audit committee needs to meet and review audit report for 2005-2006 year. Bob to contact Dan and set up the review.
6. PRESIDENT'S REMARKS: (Curt Ratajczak)  
A. None.
7. PRESIDENT-ELECT'S REMARKS: (Brian Shablow/Craig Johnson)  
A. None.
8. COMMITTEE REPORTS:

A. Roster: (Gary Grenzer)	No report.
B. Historian: (Gary Grenzer/Mason Myers)	No report.
C. Research Promotion: (Bruce Lindsay)	No report.
D. House: (Mark Muhlstein)	No report.
E. Web Master: (Al Tillman)	No report.
F. Programs: (Scott Rollings)	No report.
G. Exchanger: (Dan Chudecke)	Dan apologized for not getting the Exchange out as quickly this month.
H. P.A.C./Reception: (Paul Quirin)	No report.
I. Sustainable Design: (Betti Iwanski / Todd Courneya)	No report.
J. Publicity: (Gary Fischbach)	No report.
K. Scholarship: (Paul Quirin)	No report.
L. Communications: (Craig Johnson)	Society will not be providing labels as in the past. Information will be provided as an Excel file.
M. Membership: (Glenda Cooper)	No report.

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| <b>N.</b> Education Seminar: (Matt Branson)                         | Discussion on the cost of the seminar took place.<br>MOTION: increase the cost of the seminar from \$75 to \$85 for reregistered members, walk-ups will increase \$10. Non-members will remain at \$100 – Approved (7-0-0-1). |
| <b>O.</b> Product Directory: (Kelly Hauenstein)                     | No report.  |
| <b>P.</b> CRC Action (Paul Quirin for Brian Shablow)                | BOG discussed CRC actions, including delegate and alternate, as Brain will not be able to attend the meeting. .   |
| <b>Q.</b> Nominations: (Richard Hermans)                            | Paul Quirin reported on discussions with BOG members regarding next year's BOG. MOTION: Bob Linder to move up to delegate and Jim Douglas to assume the alternate role at the CRC – Approved (5-0-1-1).                       |
| <b>R.</b> Northern Lights: (Jim Fristad)                            | No report.  |
| <b>S.</b> Rochester: (Michael Drahos)                               | No report.  |
| <b>T.</b> Golf: (Jim Burns)   | No report.  |
| <b>U.</b> Student Activities: (George Rothenberger / Steve Scheurs) | Two students will be sponsored to Dallas Winter Meeting.  |
| <b>V.</b> Refrigeration: (Carol Marriott / Vin Gupta)               | No report.  |
| <b>W.</b> Sustainable Design Seminar: (Todd Courneya)               | No report.  |
| <b>X.</b> CTTC: (Tim Manz)  | No report.  |

9. OLD BUSINESS:

- A.** None.

10. NEW BUSINESS:

- A.** Items for future discussions: mailing of exchanger and the recent increase in meal costs.  
**B.** The Chapter will be a cosponsor with the MIAA for the ASHRAE IEQ Broadcast.

12. ADJOURNMENT: 3:15 pm. Next Board Meeting: Tuesday, February 6<sup>th</sup>, 7:00 AM at Karges-Faulconbridge, Inc.