

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**

670 West County Rd B
St. Paul, Minnesota 55113

BOARD OF GOVERNORS MEETING MINUTES

Chapter Name: Minnesota Chapter

Meeting Date: December 4, 2006

Attendance:

Members 11 Guests 0 Students 0

1. PRESIDING OFFICER: Chapter President – Curt Ratajczak
2. CALL TO ORDER (Time & Place): 7:05 a.m., Karges-Faulconbridge, St. Paul, MN

3. ATTENDEES:
Chapter Officers:

<input checked="" type="checkbox"/> President: Curt Ratajczak	<input checked="" type="checkbox"/> Board Member: Tim Manz
<input type="checkbox"/> President-Elect Brian Shablow	<input checked="" type="checkbox"/> Board Member: Scott Rollings
<input checked="" type="checkbox"/> Secretary: Bob Linder	<input checked="" type="checkbox"/> Board Member: Todd Courneya
<input checked="" type="checkbox"/> Treasurer: Jim Douglas	<input type="checkbox"/> Past President: Paul Quirin

Committee Chairs:

Bruce Lindsay, Craig Johnson, Vin Gupta, Dan McCarty, Betti Iwanski, Kelly Hauenstein (via phone)

4. SECRETARY'S REPORT: (Bob Linder)
 - A. Motion by Curt R. / Seconded by Bob L. – Approved as Noted.
5. TREASURER'S REPORT: (Jim Douglas)
 - A. The treasurer's report was reviewed and discussed.
 - B. Motion by Bob L. / Seconded by Scott R. – Approved as Noted.
 - C. Bob Linder received the completed taxes from Larson Allen on November 17. Taxes were signed and filed on November 28th.
 - D. The audit report was completed and sent to the Audit Committee for review. A review meeting will be scheduled for January. Dan will be stepping down after this audit and Rick Hermans will take the committees lead.
6. PRESIDENT'S REMARKS: (Curt Ratajczak)
 - A. A benefit for Brian is being planned for January 27th, 2007 at the Green Mill Restaurant. There will be a raffle and silent auction. The benefit committee is looking for people to participate with donations. All are encouraged to attend. Contact Tara Kuker at A benefit for Brian is being planned for January 27th, 2007 at the Green Mill Restaurant. There will be a raffle and silent auction. The benefit committee is looking for people to participate with donations. All are encouraged to attend. Contact Tara Kuker at 763-856-8370.
 - B. Motion by Scott R. / seconded by Todd C. – Approved (6-0-0-2): The MN Chapter of ASHRAE will contribute \$500 to the benefit account. The chapter will also set aside up to another \$500 for donating an item for the fund raiser. Curt to coordinate the contribution with the family.
7. PRESIDENT-ELECT'S REMARKS: (Brian Shablow/Craig Johnson)
 - A. A benefit for Brian is being planned for January 27th, 2007 at the Green Mill Restaurant. There will be a raffle and silent auction. The benefit committee is looking for people to participate with donations. All are encouraged to attend.
8. COMMITTEE REPORTS:
 - A. Roster: (Gary Grenzer) No report.
 - B. Historian: (Gary Grenzer/Mason Myers) No report.
 - C. Research Promotion: (Bruce Lindsay) The MN Chapter is the only chapter in our Region to obtain Full Circle.

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D.	House: (Mark Muhlstein)	No report.
E.	Web Master: (Al Tillman)	No report.
F.	Programs: (Scott Rollings)	No report.
G.	Exchanger: (Dan Chudecke)	No report.
H.	P.A.C./Reception: (Paul Quirin)	No report.
I.	Sustainable Design: (Betti Iwanski / Todd Courneya)	No report.
J.	Publicity: (Gary Fischbach)	No report.
K.	Scholarship: (Paul Quirin)	No report.
L.	Communications: (Craig Johnson)	Craig provide the information on Brian's benefit.
M.	Membership: (Glenda Cooper)	Glenda is looking for a co-chair.
N.	Education Seminar: (Matt Branson)	No report.
O.	Product Directory: (Kelly Hauenstein)	Information from vendors is due back to the committee by December 11. It will then be typed up, sent out for review (1/1/07) and finally sent out for printing (2/1/07). Hope to have the directory's sent to members in mid February. Green Product Indicator will be included. There will be language included in the directory regarding how products were designated/listed as green. Motion by Curt R. / seconded by Tim M. – Approved: The language will be used as presented to the BOG. BOG recommends that the call for vendors and products for the directory be included in the Exchanger and the MN Chapter website to ensure that everyone is aware of the deadlines in future years.
P.	CRC Action (Brian Shablow)	No report.
Q.	Nominations: (Richard Hermans)	No report.
R.	Northern Lights: (Jim Fristad)	No report.
S.	Rochester: (Michael Drahos)	No report.
T.	Golf: (Jim Burns)	No report.
U.	Student Activities: (George Rothenberger / Steve Scheurs)	No report.
V.	Refrigeration: (Carol Marriott / Vin Gupta)	Vin provided a seminar update and minutes from the seminar committee meeting. The seminar will include a session by Kent Peterson, Society President Elect.
W.	Sustainable Design Seminar: (Todd Courneya)	No report.
X.	CTTC: (Tim Manz)	Betti developed a write-up to give seminar planning suggestions to seminar chairs.

9. OLD BUSINESS:

A. none.

10. NEW BUSINESS:

A. On-line registration does not work for dates after 12/31/07. Paul Quirin to call Benny S. (Communications RVC)..

12. ADJOURNMENT: 9:20 a.m. Next Board Meeting: Tuesday, January 9, 1:30 PM after the Monthly Meeting.