

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**

670 West County Rd B
St. Paul, Minnesota 55113

BOARD OF GOVERNORS MEETING MINUTES

Chapter Name: Minnesota Chapter

Meeting Date: October 3, 2006

Attendance:

Members 13 Guests 0 Students 0

1. PRESIDING OFFICER: Chapter President – Curt Ratajczak
2. CALL TO ORDER (Time & Place): 7:05 a.m., Karges-Faulconbridge, St. Paul, MN
3. ATTENDEES:
Chapter Officers:

☒ President: Curt Ratajczak

☐ Board Member: Tim Manz

☐ President-Elect Brian Shablow

☒ Board Member: Scott Rollings

☒ Secretary: Bob Linder

☒ Board Member: Todd Courneya

☒ Treasurer: Jim Douglas

☒ Past President: Paul Quirin

Committee Chairs:

Matt Branson, Bruce Lindsay, Rob Nagengast, Leighton Deer, Gary Fischbach, Mark Muhlstein, Vin Gupta

4. SECRETARY'S REPORT: (Bob Linder)
A. Motion by Curt R. / Seconded by Jim D. – Approved as submitted / Noted.
5. TREASURER'S REPORT: (Jim Douglas)
A. Binder is made.
B. Budget was developed in QuickBooks and reviewed by the BOG
C. Motion by Curt R. / Seconded by Scott R. – Approved as submitted / Noted.
D. Bob Linder submitted last year's tax information to Larson Allen. No response yet.
6. PRESIDENT'S REMARKS: (Curt Ratajczak)
A. Brian Shablow was in an accident that has left him unable to attend our meetings. He is currently at HCMC. More information is available at Caringbridge .com under Brian Shablow. The BOG sends Brian and his family best wishes.
B. Paul Q. to assist with following PAOE this year.
7. PRESIDENT-ELECT'S REMARKS: (Brian Shablow)
A. Curt R to update the org chart.
8. COMMITTEE REPORTS:
A. Roster: (Gary Grenzer) No report.
B. Historian: (Gary Grenzer/Mason Myers) No report.
C. Research Promotion: (Bruce Lindsay) Bruce attended the RP workshop in Chicago last month. He is organizing a calling campaign. He is looking to coordinate with Tom Kuehn to get students involved. He sent out the RP action plan to society as requested.
D. House: (Mark Muhlstein) Double Tree is charging a room rental fee this year. Mark to look into the reason for this and if it is necessary.
E. Web Master: (Al Tillman) Site is up to date with the information that was passed along to Al.
F. Programs: (Scott Rollings) Program schedule is being planned/confirmed.

**MINNESOTA CHAPTER
OF THE AMERICAN SOCIETY OF HEATING, REFRIGERATING
AND AIR-CONDITIONING ENGINEERS, INC.**

670 West County Rd B
St. Paul, Minnesota 55113

- | | |
|---|--|
| G. Exchanger: (Dan Chudecke) | No report. |
| H. P.A.C./Reception: (Paul Quirin) | No report. |
| I. Sustainable Design: (Betti Iwanski / Todd Courneya) | MASDEC is sending out a survey to get information for a Green Product Directory / database. Database will be web based and linked to the MN Chapter website. Initial deadline for submitting information is the end of October. Contact Leighton Deer at LDeer@hga.com for more details. |
| J. Publicity: (Gary Fischbach) | MBO was turned over to Curt. Our meeting highlights will be sent to Insights for potential publication. Gary looking into getting meeting announcements in the Star Tribune. Gary asked for input on other organizations that can/will publicize our meeting notices. |
| K. Scholarship: (Paul Quirin) | No report. |
| L. Communications: (Craig Johnson) | No report. |
| M. Membership: (Glenda Cooper) | No report. |
| N. Education Seminar: (Matt Branson) | Matt asked for input on areas of potential interest for speaker topics. Jim Douglas will pass along last year's flyer for informational purposes. Vin had some suggested topics including controls and energy recovery. |
| O. Product Directory: (Kelly Hauenstein) | No report. |
| P. CRC Action (Brian Shablow) | No report. |
| Q. Nominations: (Richard Hermans) | No report. |
| R. Northern Lights: (Jim Fristad) | No report. |
| S. Rochester: (Michael Drahos) | No report. |
| T. Golf: (Jim Burns) | No report. |
| U. Student Activities: (George Rothenberger / Steve Scheurs) | Looking to bring educators from MN colleges to a MN Chapter meeting to update our members on current student activities, issues, etc. The Mankato Student Chapter has elected officers (Tom Warrens – VP, Eric Teal – Sec/Treasurer and Brennan Krause – Activities Director. |
| V. Refrigeration: (Carol Marriott / Vin Gupta) | Date is February 13, 2007. Themes are being discussed. Preliminary topics are set. Vin reviewed the list with the BOG. Kent Peterson, ASRHAE President Elect, will be the lunch speaker. Discussion ensued and other ideas were reviewed. |
| W. Sustainable Design Seminar: (Todd Courneya) | The seminar outline was reviewed with Curt. It is anticipated that the information will be included in the next Exchanger. |
| X. CTTC: (Tim Manz) | The CTTC committee is meeting monthly. Meeting minutes and meeting schedule are available from Tim Manz. |

9. **OLD BUSINESS:**

- A.** The November 14th Homeland Security broadcast was discussed. We are looking to co-sponsor with another organization, most likely the state.

10. **NEW BUSINESS:**

- A.** None

12. **ADJOURNMENT:** 10:00 a.m. Next Board Meeting: Tuesday, November 7th, 7 AM, at KFI.